

STOURTON CAUNDLE PARISH COUNCIL

MINUTES OF A MEETING HELD ON WEDNESDAY, May 15th, 2019 COMMENCING AT 7.55 P.M. IN THE VILLAGE HALL, FOLLOWING THE ANNUAL GENERAL MEETING.

PRESENT: Chairman H. Walker, P. Lane, O. Simon, Clerk S. Harris. 3 members of the public.

In attendance: Dorset Councillor Carr-Jones.

132.a	<u>TO RECEIVE APOLOGIES</u> Apologies were received from R Paull and M. Litchfield due to work commitments and J. Waltham due to illness.	<u>Action</u>
132.b	<u>CONFIRMATION OF MINUTES OF LAST MEETING HELD ON MARCH 19TH, 2019</u> The minutes were approved and signed, having been circulated previously.	
132.c	<u>MATTERS ARISING THEREFROM</u> <u>Silent Soldier</u> will now be looked after by the P.C.C. <u>Planning Results:</u> <u>Myrtle Cottage</u> Reference 2/2018/0835: Remove render to expose stonework, replace UPVC windows to match existing and carry out external alterations. Application permitted. <u>Warrbridge Cottage</u> Reference 2/2019/0165 Erect single storey extension. Application permitted. <u>Grange Cottage</u> Reference 2/2019/0080: Erect garage/workshop. Application withdrawn. <u>Charterhay</u> Reference 2/2018/1088: Fix Marley Eternit Cedral Board cladding to exterior. Application permitted.	
132.d	<u>DECLARATIONS OF INTEREST</u> Not applicable.	
	<u>OPEN FORUM</u> The Chairman closed the meeting at 8.45. The clerk was asked to contact the tree officer about the Jubilee Oak tree which needs the crown raised as it may be a danger to road users. The meeting re-opened at 8.50	<u>Clerk</u>
	<u>MAIN AGENDA</u> <u>1. DORSET COUNCILLOR'S REPORT</u> Mr. Carr-Jones reported that he had been re-elected as a Dorset Councillor with a comfortable majority for a 5-year term. He has been invited to join the cabinet (dealing with housing and community safety.) Reports will be e-mailed to the clerk to be circulated. The Planning Portfolio Holder will now be David Walsh. There are three new planning zones; the Northern Area, which will cover Stourton Caundle, to be chaired by Sherry Jespersion. Government funding has been obtained by Dorset Council for road works which are inevitably causing delays in the short-term, but of benefit to all road users. Mr. Miles expressed appreciation for the repairs.	

2. AUDIT - ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

2018/2019:

Certificate of Exemption. It was agreed to apply again for an exemption from Review Certificate; the Parish Council meets all the required criteria. Accounts will still be published and Public Rights to inspection will still be available. There is no charge for this Audit.

Approval of Section 1 Annual Governance Statement 2018/2019

Approval of Accounting Statement Section 2

Confirmation of internal Auditor's Report kindly undertaken by Mr. Woodward.

Proposed by O. Simon and seconded by P. Lane.

3. ANNUAL INSURANCE

This was checked by the then Chairman (Mr. Jones) and Clerk and un-necessary items queried but these are part of the core cover and cannot be removed. However, the insurance Company were prepared to increase cover for street furniture which includes noticeboards to £1,000 for no extra cost. Came and Co send three recommended quotes and it was agreed to accept the quote from AXA for £398.22 which is due for payment on June 1st. Proposed by H Walker, seconded by P. Lane.

4. WEBSITE

The Parish Council is currently adding items to the village website, which was set up by the Caundler Committee, but needs to have a .gov addressed website, so it was proposed to create a .gov domain with a link onto the village website. Clerk to investigate and, if necessary, the Parish Council would be prepared to pay someone to help set this up.

Dorset Councillor Carr-Jones left the meeting at 8.13p.m.

5. BROKEN NOTICEBOARD

A letter had been sent to Mr. Paull asking if he would like to complete the repair and/or invoice the Parish Council for the work already done. Mr. Paull confirmed he did not want the job or any reimbursement. The repair will be done by a parishioner for the cost of materials.

132.e STATE OF FINANCES AND APPROVAL OF CHEQUES as at 15th May 2019

CURRENT	£ 7,213 06	
DEPOSIT	£5,000 96	
TOTAL CURRENT ACCOUNT BALANCE		£ 12,214 02

CHEQUES TO APPROVE AT THE MEETING

Cheque no 960	Village Hall Rent	52 50
Cheque no 961	DAPTC Subscription	181 89
Cheque no 962	S. Harris re Microsoft subscription £59 99 AVG 2-year subscription 64 98	124 97
Cheque no 963	Came and Company insurance	398 22
Cheque no 964	K. M. Dike Nurseries (Grass)	303 79

	<p>Due to the small number of councillors present, a signatory had to approve the cheques as well, as they needed to be paid.</p> <p>H Walker proposed approval and O. Simon seconded.</p> <p>K.M. Dike Nurseries who are now cutting all the grass in the village, requested a regular monthly payment which will be invoiced monthly. Payments include VAT which can be reclaimed.</p> <p>Follow up to Review of Effectiveness of internal Control System which was confirmed at the March meeting. The Chairman pointed out that the reserve was currently very high as it is the beginning of the year. Budgeting is difficult as requests are sometimes made at short notice from organisations within the village, but reserves are adequate for unexpected claims. Banking Arrangements such as another cheque signatory to be discussed at next meeting.</p>	
<u>132.f</u>	<p><u>CORRESPONDENCE</u></p> <p>Letter from Bishops Caundle Parish Council re buses, further details awaited before discussion needed.</p> <p>e-mail DAPTC Chairman requesting replies</p>	
<u>132.g</u>	<p><u>FOR FURTHER DISCUSSION OR NEXT AGENDA</u></p> <p>Banking arrangements and cheque signatories</p> <p>Bishops Caundle letter re buses (if information is forthcoming)</p> <p>Vacancy on Parish Council can be filled by co-option</p> <p>.</p>	
<u>132.h</u>	<p><u>DATE OF NEXT MEETING</u></p> <p>The 2020 Annual Parish Meeting, A.G.M. and business meeting will be on Wednesday, 13th May 2020</p>	
<u>132.i</u>	<p><u>TIME OF CLOSURE</u></p> <p>The meeting closed at 8.38 p.m.</p>	