

**STOURTON CAUNDLE PARISH COUNCIL**  
**I HEREBY GIVE YOU NOTICE THAT A MEETING OF THE ABOVE COUNCIL WILL BE HELD**  
**ON WEDNESDAY, MAY 15<sup>TH</sup>, 2019 FOLLOWING THE ANNUAL GENERAL MEETING. IN THE VILLAGE HALL**  
**(APPROXIMATE TIME 7.50P.M.)**

**AGENDA**

**BUSINESS TO BE TRANSACTED:**

- A. To Receive Apologies
- B. Confirmation of Minutes of last meeting.
- C. Matters arising there from
- D. Declarations of Interest (if applicable)

**OPEN FORUM**

**MAIN AGENDA**

- 1. COUNTY COUNCILLOR'S REPORT (IF APPLICABLE)
  
- 2. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/2019;  
CERTIFICATE OF EXEMPTION  
APPROVAL OF SECTION 1 ANNUAL GOVERNANCE STATEMENT 2018/2019  
APPROVAL OF SECTION 2 ACCOUNTING STATEMENTS  
CONFIRMATION OF INTERNAL AUDITOR'S REPORT
  
- 3. ANNUAL INSURANCE
  
- 4. WEBSITE
  
- 5. ARRANGEMENTS FOR REPAIR OF NOTICEBOARD
  
- E. State of Finances and approval of payments.  
Follow up to Review of Effectiveness of Internal Control System  
Banking Arrangements/Cheque Signatories
  
- F. Routine Correspondence
  
- G. Any Other Business/Matters for next Agenda
  
- H. Date of next meeting  
Annual Parish Meeting and Annual General Meeting: Wednesday 15<sup>th</sup> May, 2019
  
- I. Time of Closure

Notes: It is required that this notification should be delivered to each member of the council no less than 3 days prior to the date of the meeting. Any parishioner who wishes to attend a Council meeting is welcome to do so. An Open Forum session will be set aside before the main business of the meeting for questions, comments or suggestions from members of the Parish.

Clerk S. Harris Tel: 01963 362864

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